

OPEN POSITION



APPLY AS HEAD OF FINANCE

oikos St. Gallen is a leading student-driven non-profit organization for sustainability in economics and management at the University of St. Gallen. Founded in 1987 the organization empowers student change agents worldwide to embed sustainability in academia and from there into day-to-day business, government and personal activities. oikos St. Gallen consists of more than 100 active members who engage in various projects. The board forms the strategic and operational lead committed to project development and realization of the mission of oikos St. Gallen. All members collaborate with a wide network of advisors, oikos alumni, partners, and the global community of oikos international.

As Head of Finance you will be in charge of the budgeting, accounting, and reach out to potential partners.

The team is structured as a Project Head, Head of Finance, Head of Marketing, Head of Events, and teamies

YOUR RESPONSIBILITIES AS HEAD OF FINANCE

- Prepare the annual budget and coordinate with the Head of Finance of oikos St. Gallen for the accounting.
- You will work closely with the Head of Events to coordinate the operational aspects of the events.
- Monitor transactions and ensure alignment with finance guidelines
- The duration of your role is two semesters
- Commitment: around 4-6h/week

WHAT DO WE OFFER?

- Experience in accounting, budgeting and management
- Various networking, professional development in leadership of your department, and collaboration with other members
- Teamwork with committed students in the field of sustainability and business
- A meaningful and challenging project alongside your studies that adds value resume
- Certification of participation for your engagement.

CONTACT US:

Send your CV to the link on the oikos website

